

TO: Provincial Sports Organizations

FROM: Craig Whalen
Manager, Registration and Enforcement

SUBJECT: Issuing of Lottery Licences to Teams and Committees

DATE: November 8, 2006

As a result of past problems with licences issued to teams and committees, the Division has changed its policy with regards to issuing licences to these groups. Teams or committees wanting to raise funds through lotteries must apply for a licence through their league, association, council or club. Unless the Division is otherwise notified, one of the signatures on the application must be an executive member of the league, association, council or club. The sport organization will be responsible for the lottery and must ensure that all rules are complied with and any required fees or reports are filed with the Division. To help the sports organization keep track of licences issued to their group, the Division will put the name of the committee or team on the back of the licence where possible.

Sport groups are required to have a completed Lotteries Amateur Sports Certification form when applying for a licence. Only a completed form is required for the sports league, association, council or club and not for the teams under each organization.

This policy will not affect any current licences that are in place.