

Sports Lottery Financial Report (F/R)



Office use only	Organization RSN _____
	Account RSN _____
	Folder RSN _____
	Entered _____ Processed _____

Licencee	
Organization Name: _____	
Mailing Address: _____	
City/Town: _____	
Province: _____	Postal Code: _____
Phone: _____	Fax: _____

Licence Information	
Licence Number: _____	
Report Period:	
From: _____	
To: _____	

Use of Proceeds	
Provide details as to how proceeds were used: (Attach a separate sheet if necessary.)	Net Proceeds (In \$)
_____	_____
_____	_____
_____	_____
Total Proceeds:	_____

To Be Signed by a Principal Officer of the Organization & the Person Completing this Financial Report.																															
We certify that this Financial Report and all accompanying documents are true and correct statements of the above lottery activity.																															
<table border="1"> <tr> <th colspan="2">Principal Officer</th> </tr> <tr> <td colspan="2">Name: _____</td> </tr> <tr> <td colspan="2">Position: _____</td> </tr> <tr> <td colspan="2">Address: _____</td> </tr> <tr> <td colspan="2">City/Town: _____</td> </tr> <tr> <td>Province: _____</td> <td>Postal Code: _____</td> </tr> <tr> <td>Phone (W): _____</td> <td>Phone (H): _____</td> </tr> <tr> <td colspan="2">Signature: _____</td> </tr> <tr> <td colspan="2">Date: _____</td> </tr> </table>	Principal Officer		Name: _____		Position: _____		Address: _____		City/Town: _____		Province: _____	Postal Code: _____	Phone (W): _____	Phone (H): _____	Signature: _____		Date: _____		<table border="1"> <tr> <th colspan="2">Person Completing Financial Report</th> </tr> <tr> <td colspan="2">Name: _____</td> </tr> <tr> <td colspan="2">Position: _____</td> </tr> <tr> <td>Phone (W): _____</td> <td>Phone (H): _____</td> </tr> <tr> <td colspan="2">Signature: _____</td> </tr> <tr> <td colspan="2">Date: _____</td> </tr> </table>	Person Completing Financial Report		Name: _____		Position: _____		Phone (W): _____	Phone (H): _____	Signature: _____		Date: _____	
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Reminder
<p>Licence fee is 1% of the amount reported as your "Total Prize Payout".</p> <p>Have you attached a list of winners?</p> <p>Has the Financial Report been signed by a principal officer of your organization?</p> <p>Make cheques payable to "Newfoundland Exchequer".</p> <p>Keep a copy of this report for your records.</p> <p>The Financial Report is due 60 days after the expiry date of your licence.</p> <p>Failure to file a Financial Report may affect your organization's ability to obtain further licences.</p> <p>All records for the lottery must be retained for a period of 6 years after the expiry of your licence.</p> <p>For assistance in completing your Financial Report please contact the Audit & Compliance section at (709) 729-2660.</p>

Sports Lottery Financial Report

Total Number of Events _____
Total Number of Tickets/Entry Forms Printed _____
Total Number of Tickets/Entry Forms Sold _____
Total Number of Tickets/Entry Forms Unsold _____
Total Number of Tickets/Entry Forms Given as Commission or Promotion _____
Have all Prizes Been Paid out? Yes No

Gross Proceeds (Total Sales)

Ticket/Entry Form Sales \$ _____
Value of Donated Prizes (Retail Value Less Purchase Price) _____

Total Gross Proceeds \$ _____

Prize Payouts

Grand Prize(s) \$ _____
Consolation Prize(s) _____
Mid Event Prize(s) _____
Other _____

Total Prize Payout \$ _____

Expenses

Licensing Fees (See reminder section on front page) \$ _____
Printing _____
Advertising _____
Rent _____
Salaries/Commissions _____
Utilities _____
Professional Fees _____
Equipment Lease/Rent _____
Administration _____
Other _____
Other _____

Total Expenses \$ _____

Net Proceeds For Charity

(Total Gross Proceeds less Total Prize Payout and Total Expenses) \$ _____